

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B4400240

PRINT DATE: 10/31/15

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

TSRC INC
1328 CHARWOOD RD SUITE 100

HANOVER, MD 21076
(410)737-7500

REFER QUESTIONS TO:

STACEY HILL
(410)767-4032
STACEY.HILL@MARYLAND.GOV

ITB: 001IT819313

EXPR DATE: 11/24/16
POST DATE: 11/22/13

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

DELIVERY : NO TRACTOR TRAILERS OVER 45 FT.

AGENCY CONTRACT (COMPTROLLER)

FOR

ROLL PAPER

VENDOR SHALL PERFORM IN ACCORDANCE WITH AND SUBJECT TO ALL REQUIREMENTS OF SOLICITATION 001IT819313, ATTACHMENTS, TERMS, CONDITIONS AND SPECIFICATIONS

VENDOR SHALL PERFORM IN ACCORDANCE WITH & SUBJECT TO ALL REQUIREMENTS OF SOLICITATION MDDGS31010811, ATTACHMENTS, TERMS, CONDITIONS AND SPECIFICATIONS.

***** ATTENTION VENDOR *****

SUBMIT INVOICE IN TRIPLICATE

SHOW PURCHASE ORDER NUMBER ON ALL INVOICES, PACKING LISTS, SHIPPING LABELS AND ALL CORRESPONDENCE.

INCLUDE YOUR FEDERAL TAX I.D. NUMBER OR SOCIAL SECURITY NUMBER.

STATE OF MARYLAND TAX EXEMPTION #30002563

FOB: DESTINATION

*** THE COMPTROLLER OF THE TREASURY WILL NOT PAY FOR ANY OVERAGE IN EXCESS OF 2% OF THE QUANTITY ORDERED. ***

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0001	17514-000000	RM	549.2000	
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PAPER

ROLL SIZE : 50 INCH

CORE SIZE : 5 INCH

SHEET SIZE: 11 INCHES X 14.8750 INCHES WITH HORIZONTAL PERF BETWEEN SHEETS (NO PERF ON SIDES) APPROXIMATE 47,000 SHTS PER RL INCLUDING 1/2" LEFT & RIGHT (CONTROL PUNCH) PIN FEED.

ROLL PAPER: 20 LB. WHITE BOND

FREQUENCY : TWO TO THREE SKID PER MONTH ON AVERAGE.

PACKAGING : 1 OR 2 ROLLS PER SKID - ROLLS MUST BE BANDED TO PALLETS. PALLETS ARE TO BE DELIVERED SHRINK WRAPPED.

PALLET SIZE: 40" X 50".

ESTIMATED VOLUME: 180 ROLLS PER YEAR, (COULD BE MORE OR LESS)

DELIVERY : NO TRACTOR TRAILERS EXCEEDING 45 FT; SINGLE AXLE ONLY

SCHEDULE DELIVERY WITH MONICA MOSLEY (410) 260-7602

(MMOSLEY@COMP.STATE.MD.US)

DELIVERY HOURS: 8:30 AM TO 4:00 PM MONDAY THROUGH FRIDAY.

DELIVERIES MUST BE COMPLETED BY 5:00 PM

DELIVERIES MAY NOT BE MADE ON DAYS THAT STATE OFFICES ARE CLOSED.

PAPER MUST BE COMPATIBLE WITH THE FOLLOWING PRINTERS: INFOPRINT 4100 HD3/HD4 PRINTER SYSTEM, AND A XEROX 495 DUPLEX CONTINUOUS FORM PRINTER THE ROLLS CANNOT CONTAIN ANY BREAKS OR SPLICES. SPECIFICALLY, SHEETS MUST BE MANUFACTURED WITHOUT ANY GLUE SPLICE OVERLAP. NO MEDICAL STRIP BETWEEN SHEETS. ROLLS WITH GLUE SPLICE OVERLAP OR MEDICAL STRIPS WILL BE REJECTED AND THE VENDOR WILL BEAR THE COST OF TIMELY REPLACEMENT AND DELIVERY.

ANY UNUSABLE ROLLS FOUND TO BE IN VIOLATION OF THE DOCUMENTED SPECIFICATIONS MUST BE REPLACED BY THE VENDOR AT THE VENDOR'S EXPENSE.

SAMPLE TEST ROLL REQUIRED FROM ALL VENDORS SUBMITTING BID RESPONSES. TEST ROLL WILL BE REQUIRED FROM AWARDED VENDOR BEFORE PO EXECUTED.

TERMS OF CONTRACT: THE CONTRACT WILL BE FOR THREE YEARS WITH TWO RENEWAL OPTIONS AND COMPENSATION MAY BE ADJUSTED BASED ON THE CONSUMER PRICE INDEX (CPI). THESE RENEWALS ARE AT THE SOLE OPTION OF THE COMPTROLLER, UPON THE SAME TERMS AND CONDITIONS, INCLUDING COMPENSATION.

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0002	17514-000000	RM	368.0000	
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PAPER

ROLL SIZE : 50"

CORE SIZE : 5"

SHEET SIZE: 9 1/2" X 11" INCLUDING 1/2" LEFT & RIGHT (CONTROL PUNCH)

PIN FEED. APPROXIMATE 47,000 SHEETS PER ROLL

PAPER : 20 LB. WHITE BOND

FREQUENCY : TWO TO THREE SKID PER MONTH ON AVERAGE.

PACKAGING : 2 ROLLS PER SKID - ROLLS MUST BE BANDED TO PALLETS.

PALLETS ARE TO BE DELIVERED SHRINK WRAPPED.

PALLET SIZE: 40" X 50".

ESTIMATED VOLUME: 36 ROLLS PER YEAR (COULD BE MORE OR LESS)

DELIVERY : NO TRACTOR TRAILERS EXCEEDING 45 FT; SINGLE AXLE ONLY

TERMS OF CONTRACT: THE CONTRACT IS FOR THREE YEARS WITH TWO RENEWAL
OPTIONS AND COMPENSATION MAY BE ADJUSTED BASED ON THE CONSUMER PRICE
INDEX (CPI).

END OF ITEM LIST

***** LAST PAGE *****

AUTHORIZED BY: _____ DATE: _____

BUYER AUTHORIZED DESIGNEE